

Jamia Hamdard

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: HEI-P-U-0107		Name of the HEI: Jamia Hamdard		Institution Type: Deemed-To-Be-University
Year of Establishment: May 1989	Mode of Education: Dual Mode	City: New Delhi		District: New Delhi
Address_1: Jamia Hamdard		Address_2: Hamdard Nagar, New Delhi 110062		Pin Code: 110062
Email: sodl@jamiahamdard.ac.in		Telephone: 9868835790	Fax: 9311590184	State: DELHI
Official Website of HEI: www.jamiahamdard.ac.in	Official website for Open & Distance Learning: www.jamiahamdard.edu			

HEI Authorities

Vice Chancellor			
Name of the Vice Chancellor: Prof Dr S E Hasnain		Vice Chancellor Email: vc@jamiahamdard.ac.in	Vice Chancellor Mobile: 8826377466
Phone (Office): 01126959688	Phone (Residence): 8826377466	Highest Education Qualification: P.hD, DSc(h.c)	Experience: 35
Registrar			
Name of the Registrar: Mr Syed Saud Akhtar		Registrar Email: director_sodl@jamiahamdard.ac.in	Registrar Mobile: 9835136900
Phone (Office): 0126959688	Phone (Residence): 9835136900	Highest Education Qualification: MA	Experience: 18
Director of Centre for Distance and Online Education (CDOE)			

Name of Director of Centre for Distance and Online Education (CDOE) : Prof Masood Parveez	Email Id: director_sodl@jamiahamdard.ac.in	Mobile No: 9011099932
Highest Education Qualification: Ph.D , MSc	Date of Joining: 03-05-2019	Appointment Letter: View

CIQA

Whether Center for Internal Quality Assurance (CIQA) is established or not : Yes

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 3	Is HEI also recognized under 12 B: Yes
Approval of Statutory Authority: Yes	Copy of relevant page of act allowing HEI to offer the programme in ODL : View

UGC DEB Recognition

Are you recognized by UGC, DEB unde UGC(ODL) Regulations, 2017? *

Yes

If applicable	Upload the supporting documents i.e. Recognition letters			
Yes	2018-19	View (/Uploads/Proposal/recognitionletters2018/HEI-P-U-0107/HEI-P-U-0107_recognitionletters2018_20201012153933.pdf)	Letter No :- 1- 2/2018/DEB-II	Date of UGC recognition letter :- 01-02-2019
Yes	2019-20	View (/Uploads/Proposal/recognitionletters2019/HEI-P-U-0107/HEI-P-U-0107_recognitionletters2019_20201012153933.pdf)	Leter No :- 1- 2/2018/DEB-II	Date of UGC recognition letter :- 01-02-2019

Whether HEI is recognized by UGC, DEB under UGC (Online Courses or Programmes) Regulations, 2018? :-

No

Have you filled CIQA Report for academic year 2018-19? :-

Yes

When was SLM delivered to student for academic year 2019-20*

	Month	Year
Printing Material	8	2019
Audio-Video Material		2019
Online Material		
Compute based Material	10	2019

IGNOU Recognition

Whether HEI was recognised from IGNOU DEC/DEB Prior to UGC (ODL) Regulations, 2017 :-

Yes

From	To	Document
2007	2013	View
2013	2016	View

NAAC Details

Whether accredited by NAAC? :- Yes

Grade :- A

Score :- 3.15

Validity of NAAC :- 11-09-2022

Upload NAAC Document :- [View](#)

Year of assessment of NAAC :- 2017

Whether valid for the academic period January 2021 and onwards :- Yes

NIRF Ranking

Year :- 2018

Ranking :- 23

Upload NIRF Certificate :-

View (/Uploads/ODLOL/UploadNIRFDocument1/HEI-P-U-0107/HEI-P-U-0107_UploadNIRFDocument1_20201012154831.pdf)

Year :- 2019

Ranking :- 18

Upload NIRF Certificate :-

View (/Uploads/ODLOL/UploadNIRFDocument2/HEI-P-U-0107/HEI-P-U-0107_UploadNIRFDocument2_20201012154831.pdf)

Year :- 2020

Ranking :- 21

Upload NIRF Certificate :-

View (/Uploads/ODLOL/UploadNIRFDocument3/HEI-P-U-0107/HEI-P-U-0107_UploadNIRFDocument3_20201012154831.pdf)

Territorial Jurisdiction

Information regarding Territorial Jurisdiction

Territorial Jurisdiction of HEI as per its Act :-

Mention District (s) :-

Copy of Relevant Page to act: Upload :-View

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- At Headquarter

Mention District (s) :-

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	14500	7000	No
Administrative	1500	2500	1000	No
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	5000	500	No
Amenities or other support facilities(Excluding toilets)	1500	2500	1000	No
Total built-up area for ODL activities	15000	24500	9500	No

Activity Calendar

Academic Year Planner [Programmes under yearly system]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission	Nov	Dec
2	Assignment Submission (if any)	Aug	Sep
3	Evaluation of Assignment	Sep	Oct
4	Examination	Dec	Dec
5	Declaration of Result	Feb	Mar
6	Re-registration	Mar	Apr
7	Distribution of SLM	Jan	Feb
8	Contact Programmes(counselling, Practicals,etc.)	Feb	May

Academic Year Planner [Programmes under Semester System]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission	Nov	Dec	Jul	Aug
2	Assignment Submission (if any)	Mar	Mar	Aug	Sep
3	Evaluation of Assignment	Apr	Apr	Sep	Sep
4	Examination	Jun	Jun	Dec	Dec
5	Declaration of Result	Jul	Jul	Jan	Jan
6	Re-registration	Jul	Jul	Jan	Jan
7	Distribution of SLM	Jan	Jan	Aug	Aug
8	Contact Programmes(counselling, Practicals,etc.)	Feb	Apr	Aug	Nov

Proposed Programmes

Sr No :-1

Name of Programme :-Business Administration/Commerce/ Management/Finance - BACHELOR OF BUSINESS ADMINISTRATION - Marketing Management

Programme to be offered in	ODL
Year	2020-21
Level	UG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	3
Name of the Department	SCHOOL OF MANAGEMENT AND BUSINESS STUDIES
Page No	12
Serial No	34
Justification	NA

Sr No :-2

Name of Programme :-Sciences - BACHELOR OF COMPUTER APPLICATIONS - Computer Applications

Programme to be offered in	ODL
Year	2020-21
Level	UG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	10+2
Duration (as per the Specification of Degrees, 2014)	3
Name of the Department	SCHOOL OF ENGINEERING SCIENCES AND TECHNOLOGY
Page No	14
Serial No	56
Justification	NA

Sr No :-3

Name of Programme :-Business Administration/Commerce/ Management/Finance - MASTER OF BUSINESS ADMINISTRATION - Management Studies

Programme to be offered in	ODL
Year	2020-21
Level	PG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	SCHOOL OF MANAGEMENT AND BUSINESS STUDIES
Page No	12
Serial No	35
Justification	NA

Sr No :-4

Name of Programme :-Sciences - MASTER OF COMPUTER APPLICATIONS - Computer Applications

Programme to be offered in	ODL
Year	2020-21
Level	PG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	2
Name of the Department	SCHOOL OF ENGINEERING SCIENCES AND TECHNOLOGY
Page No	14
Serial No	57
Justification	NA

Sr No :-5

Name of Programme :-Business Administration/Commerce/ Management/Finance - BACHELOR OF COMMERCE (HONS) - Accounting & Finance

Programme to be offered in	ODL
Year	2020-21
Level	UG
Academic Session	January Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	10+2
Duration (as per the Specification of Degrees, 2014)	3
Name of the Department	SCHOOL OF MANAGEMENT AND BUSINESS STUDIES
Page No	12
Serial No	32

Additional Information

Sr No :- 1	
Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Commerce (Hons) - Accounting & Finance	
Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	158
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	23-02-2016
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	04
No. of Batch passed	1
Sr No :- 2	
Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Business Administration - Management Studies	

Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	140
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	03-09-2020
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	22
No. of Batch passed	11

Sr No :- 3

Name of Programme :- Sciences - Master of Computer Applications - Computer Applications

Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	140
Whether Programme requires Practical or laboratory courses as a curricular requirement	Yes
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	03-09-2020
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	23
No. of Batch passed	7

Sr No :- 4

Name of Programme :- Sciences - Bachelor of Computer Applications - Computer Applications

Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	120
Whether Programme requires Practical or laboratory courses as a curricular requirement	Yes
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	03-09-2020
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	22
No. of Batch passed	7

Sr No :- 5

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Marketing Management

Year	2020-21
Academic system followed for proposed programme	Semester
Number of Credits	120
Whether Programme requires Practical or laboratory courses as a curricular requirement	No
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	03-09-2020
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	No
Whether Proposed programme already being taught in Conventional with same nomenclature	Yes
If Yes, number of years since when being taught in conventional mode	06
No. of Batch passed	2

Programme Compliance

Sr No :- 1

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Commerce (Hons) - Accounting & Finance

Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	20,000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 288
Whether any component of the Programme is offered as MOOCs	Yes
If yes, how much per cent. of the total course is being offered in a semester through the Online Learning courses/Massive open Online Courses	20
Sr No :- 2	
Name of Programme :- Sciences - Master of Computer Applications - Computer Applications	

Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	46,000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 192
Whether any component of the Programme is offered as MOOCs	Yes
If yes, how much per cent. of the total course is being offered in a semester through the Online Learning courses/Massive open Online Courses	20
Science Programme	
No. of Learners enrolled in programmes in conventional mode	60;
Proposed Intake in ODL Programmes	180;
Sr No :- 3	
Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Business Administration - Management Studies	

Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	No
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	40,000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 190
Whether any component of the Programme is offered as MOOCs	Yes
If yes, how much per cent. of the total course is being offered in a semester through the Online Learning courses/Massive open Online Courses	20
Sr No :- 4	
Name of Programme :- Sciences - Bachelor of Computer Applications - Computer Applications	

Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	28,000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 288
Whether any component of the Programme is offered as MOOCs	Yes
If yes, how much per cent. of the total course is being offered in a semester through the Online Learning courses/Massive open Online Courses	20
Science Programme	
No. of Learners enrolled in programmes in conventional mode	180;
Proposed Intake in ODL Programmes	400;
Sr No :- 5	
Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Marketing Management	

Year	2020-21
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	Yes
Curriculum	Yes
Teaching-Learning Scheme	Yes
Pattern of Question Papers For End Semester Examination or Term End Examination	Yes
Pass or Fail Criteria	Yes
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	Yes
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	24,000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes 288
Whether any component of the Programme is offered as MOOCs	Yes
If yes, how much per cent. of the total course is being offered in a semester through the Online Learning courses/Massive open Online Courses	20

Mode of Evaluation

Sr No :- 1

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Commerce (Hons) - Accounting & Finance

Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30%
Percentage of End-Semester(%)	70%
Pass or Fail Criteria	40%
Pass/Fail Criteria (% Pass Marks)	40%
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 2

Name of Programme :- Sciences - Master of Computer Applications - Computer Applications

Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30%
Percentage of End-Semester(%)	70%
Pass or Fail Criteria	40%
Pass/Fail Criteria (% Pass Marks)	40%
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 3

Name of Programme :- Business Administration/Commerce/ Management/Finance - Master of Business Administration - Management Studies

Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30%
Percentage of End-Semester(%)	70%
Pass or Fail Criteria	40%
Pass/Fail Criteria (% Pass Marks)	40%
Mode of Examination	
Whether examination through Online(For ODL Programs)	Yes
Examination Scheme Followed by HEI(For ODL Programs)	Pen-Paper
Whether Online Examination is within Territorial Jurisdiction(For ODL Programs)	No

Sr No :- 4

Name of Programme :- Sciences - Bachelor of Computer Applications - Computer Applications

Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30%
Percentage of End-Semester(%)	70%
Pass or Fail Criteria	40%
Pass/Fail Criteria (% Pass Marks)	40%
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

Sr No :- 5

Name of Programme :- Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Marketing Management

Year	2020-21
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	30%
Percentage of End-Semester(%)	70%
Pass or Fail Criteria	40%
Pass/Fail Criteria (% Pass Marks)	40%
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

PPR (Programme Project Report)

Srno	Name of Progm	Other Details	
1	Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Marketing Management	Year	2020-21
		Date of Approval of PPR	03-09-2020
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	BBA degree offers many professional, as well as personal, benefits. Whether candidates work in technology, finance, management, marketing, or manufacturing, A BBA degree will open up opportunities for greater responsibility, career advancement, and increased financial reward. From a personal aspect, an BBA will improve your communication, leadership skills and critical thinking, cross-cultural awareness, even greater IT mastery which are vital to professional success. One of the key benefits of a BBA is that it improves your theoretical and practical knowledge of how businesses operate. A BBA degree will put you on the fast track to career advancement by offering you the chance to develop a wide range of general business knowledge and a broad base of technical skills in a relatively short period of time, as opposed to the years-long trial-and-error process that tends to characterize knowledge and skill gleaned from on-the-job learning.

Srno	Name of Program	Other Details	
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes

Srno	Name of Progrm	Other Details	
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

Srno	Name of Progrm	Other Details	
2	Sciences - Bachelor of Computer Applications - Computer Applications	Year	2020-21
		Date of Approval of PPR	03-09-2020
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The Study programme aims to provide contemporary education and training to meet the challenges of the evolving global scenario and changing environment in business administration. The objective of the project is to help the students develop ability to apply multi- disciplinary concepts, tools and technique to solve organizational problem.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
Cost estimate of the programme and the provisions	Yes		
Quality assurance mechanism and expected programme outcomes	Yes		
Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes		

Srno	Name of Progrm	Other Details	
3	Sciences - Master of Computer Applications - Computer Applications	Year	2020-21
		Date of Approval of PPR	03-09-2020
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The Study programme aims to provide contemporary education and training to meet the challenges of the evolving global scenario and changing environment in business administration. The objective of the project is to help the students develop ability to apply multi- disciplinary concepts, tools and technique to sole organizational problem.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes
4	Business Administration/Commerce/	Year	2020-21

Srno	Management/Finance - Name of Program Master of Business	Other Details	
	Administration - Management Studies	Date of Approval of PPR	03-09-2020
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	<ul style="list-style-type: none"> • Developing management skills to give the learner a wider perspective • Fostering development of expertise in marketing, finance and systems, global business strategies, etc. • Inducing system/process-driven and data-based decision making capabilities • Inculcating social and ethical values coupled with professional competence • Preparing the students as value drivers and encourage continuous professional and personal growth • To transform successful managers into global business leaders. • To develop knowledge in core areas of business including strategy formulation. • To refine the interpersonal skills and leadership qualities. • To broaden the understanding of organizational dynamics in order to increase their capacity in the task of reinventing organizations.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes

Srno	Name of Program	Other Details	
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

5	Business Administration/Commerce/ Management/Finance - Bachelor of Commerce (Hons) - Accounting & Finance	Year	2020-21
		Date of Approval of PPR	04-02-2020
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	B.Com Hons degree offers many professional, as well as personal, benefits. Whether candidates work in technology, finance, management, book keeping and accounting – preparation of vouchers – Journal – Ledger – Special Purpose Books (Cash Book) – Special Purpose Books (Other Books) – Accounting for GST. B Com (Hons) degree will open up opportunities for greater responsibility, career advancement, and increased financial reward. From a personal aspect, a B.Com (Hons) will improve your communication, leadership skills and critical thinking, cross-cultural awareness, even greater IT mastery which are vital to professional success. One of the key benefits of a B.Com (Hons) is that it improves your theoretical and practical knowledge of how businesses operate

Srno	Name of Program	Other Details	
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes
		Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	
		Programme's mission & objectives	Yes
		Relevance of the program with HEI's Mission and Goals	Yes
		Nature of prospective target group of learners	Yes
		Instructional Design	Yes
		Procedure for admissions, curriculum transaction and evaluation	Yes
		Requirement of the laboratory support and Library Resources	Yes
		Cost estimate of the programme and the provisions	Yes
		Quality assurance mechanism and expected programme outcomes	Yes

Srno	Name of Program	Other Details	
		Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

SLM (Self Learning Material)

Srno	Name of Program	Other Details		Annexure	Details of Developments of SLM																
					Development of SLM	In House Faculty															
1	Business Administration/Commerce/ Management/Finance - Bachelor of Business Administration - Marketing Management	<table border="1"> <tr> <td>Year</td> <td>2020-21</td> </tr> <tr> <td>Outline of the Syllabus</td> <td>Principles of Management Environmental Management Marketing Management – 1 Business Economics Business Statistics Business Law Organization Behavior Cost Accounting Human Resource Management Business Environment MIS Business Ethics and corporate Governance Qualitative Techniques for Managers Income Tax Production and Operation Management Project Work Business Policy and Strategy Project Management Dissertation</td> </tr> <tr> <td>Whether SLM approved by Statutory Authority of HEI</td> <td>Yes</td> </tr> <tr> <td>Statutory bodies approval upload</td> <td>View</td> </tr> <tr> <td>When was it prepared</td> <td>01-05-2004</td> </tr> <tr> <td>Last Updated</td> <td>26-10-2018</td> </tr> </table>	Year	2020-21	Outline of the Syllabus	Principles of Management Environmental Management Marketing Management – 1 Business Economics Business Statistics Business Law Organization Behavior Cost Accounting Human Resource Management Business Environment MIS Business Ethics and corporate Governance Qualitative Techniques for Managers Income Tax Production and Operation Management Project Work Business Policy and Strategy Project Management Dissertation	Whether SLM approved by Statutory Authority of HEI	Yes	Statutory bodies approval upload	View	When was it prepared	01-05-2004	Last Updated	26-10-2018		<p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Curriculum and Pedagogy:- Yes</p> <p>Print Material :-Yes</p> <p>Audio-Video Material :-Yes</p> <p>Online Material:-Yes</p> <p>Computer-based material:-Yes</p> <p>Computer Disks:-Yes</p>	<table border="1"> <tr> <td>Development of SLM</td> <td>In House Faculty</td> </tr> <tr> <td>Percentage of SLM developed by In- House Faculty</td> <td>100</td> </tr> </table>	Development of SLM	In House Faculty	Percentage of SLM developed by In- House Faculty	100
Year	2020-21																				
Outline of the Syllabus	Principles of Management Environmental Management Marketing Management – 1 Business Economics Business Statistics Business Law Organization Behavior Cost Accounting Human Resource Management Business Environment MIS Business Ethics and corporate Governance Qualitative Techniques for Managers Income Tax Production and Operation Management Project Work Business Policy and Strategy Project Management Dissertation																				
Whether SLM approved by Statutory Authority of HEI	Yes																				
Statutory bodies approval upload	View																				
When was it prepared	01-05-2004																				
Last Updated	26-10-2018																				
Development of SLM	In House Faculty																				
Percentage of SLM developed by In- House Faculty	100																				

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM	
		Name of the faculty who prepared SLM	Dr Abdullah	Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
Designation	Assistant Professor	Preparation of Learning Material:-Yes				
Department	School of management and business Studies	Preparedness of Learning Material :-Yes				
Reference of Self Learning Material	1. T Ramaswamy.Principles of Management 2. R.C. Bhatia, Business Organization and Management 3. Jim, Barry, John Chandler, Heather Clark. Organisation and Management. Thomson Learning. 4. Bushkirk R.H. et al Concepts of Business: An Introduction to Business System.Dryden Press, New York. 5. Bowen, H.R. Social Responsibilities of Business. Harper and Row, New York. 6. Allen L.A. Management and Organisation. McGraw Hill, New York. 7. Ansoff, H.J. Corporate Strategy. John Wiley, New York. 8. Burton Gene and Manab Thakur. Management Today Principles and Practice. TataMcGraw Hill New Delhi.	Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020				
Upload Sample SLM (Only Content Pages)	View	1 Year:-Yes				
SLM Url	www.jamiahamdard.edu	2 Year:-Yes				
		3 Year:-Yes				
2	Business Administration/Commerce/ Management/Finance - Bachelor of Commerce (Hons) - Accounting & Finance	Year	2020-21	Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	Development of SLM	In House Faculty
Outline of the Syllabus	Essentials of Book keeping & Accounting Entrepreneurship Theory & Practice Research Methodology Organization Theory & Practice Principles of Management (SWAYAM MOOC) Business Communication Corporate Accounting I Corporate Entrepreneurship Basics of Statistics Essentials of Human Resource Management Essentials of Marketing Management	Percentage of SLM developed by In- House Faculty	100			

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM	
		Whether SLM approved by Statutory Authority of HEI	Yes	Curriculum and Pedagogy:- Yes		
		Statutory bodies approval upload	View	Print Material :-Yes		
		When was it prepared	04-02-2020	Audio-Video Material :-Yes		
		Last Updated	04-02-2020	Online Material:-Yes		
		Name of the faculty who prepared SLM	Dr Matloob Ullah Khan	Computer-based material:-Yes		
		Designation	Assistant Professor	Computer Disks:-Yes		
		Department	School of Management and business studies	Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:		
					Preparation of Learning Material:-Yes	
					Preparedness of Learning Material :-Yes	
					Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020	
				1 Year:-Yes		
				2 Year:-Yes		
				3 Year:-Yes		

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM	
		Reference of Self Learning Material	<p>1. Tulsian, P.C. Financial Accounting, Pearson Education 2. J.R. Monga , Financial Accounting: Concepts and Applications. Mayur Paper Backs, New Delhi 3. M.C. Shukla, T.S. Grewal and S.C. Gupta, Advanced Accounts Vol I , S Chand & Co. New Delhi 1. William Bygrave & Andrew Zacharakis – Entrepreneurship – Wiley 2. Steve Mariotti & Tony Towle – Entrepreneurship: Owning your future – Prentice Hall 3. Robert D Hisrich, Michael P Peters, Dean A Shepherd, Entrepreneurship, Mc Graw Hill Education 1. Ranjit Kumar, Research Methodology – a step by step guide for beginners, Sage 2. John W Creswell & J David Creswell, Research design – qualitative, quantitative and mixed method approaches, sage 3. Geoffrey Marczyk, David De Matteo, David Festinger, Essentials of research design & methodology, John Wiley & Sons</p>			
		Upload Sample SLM (Only Content Pages)	View			
		SLM Url	www.jamiahamdard.edu			
3	Sciences - Bachelor of Computer Applications - Computer Applications	Year	2020-21	<p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Curriculum and Pedagogy:- Yes</p>	Development of SLM	In House Faculty
					Percentage of SLM developed by In- House Faculty	100

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM
		Outline of the Syllabus	Introduction to 'C' Programming Computer System Architecture Mathematical Foundation of Computer Science Communication Skills Media and Information Literacy Communication 'C' Programming Lab Computer System Architecture Lab Introduction to Data Structures Data communication and Computer Networks Basics Fundamental Concepts of Operating Systems Elementary Physics Data Structures Lab Unix/Linux Lab Environmental Sciences Introduction to Object Oriented Programming Introduction to Database Management System Discrete Structures PE – 1 'C++' Programming Lab Database Management System Lab Fundamentals of Probability and Statistics Introduction to Artificial Intelligence SEE – 1 OE – 1 Artificial Intelligence Lab Lab based on SEE – 1 Fundamentals of Software Engineering PE – 2 SEE – 2 OE – 2 Software Engineering Lab Lab based on SEE – 2	Print Material :-Yes Audio-Video Material :-Yes Online Material:-Yes Computer-based material:-Yes Computer Disks:-Yes Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020: Preparation of Learning Material:-Yes Preparedness of Learning Material :-Yes Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020 1 Year:-Yes 2 Year:-Yes 3 Year:-Yes	
		Whether SLM approved by Statutory Authority of HEI	Yes		
		Statutory bodies approval upload	View		
		When was it prepared	01-05-2004		
		Last Updated	26-10-2018		
		Name of the faculty who prepared SLM	Dr. Safdar Tanweer		
		Designation	Assistant Professor		

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM	
		Department	School of Engineering Science and Technology			
		Reference of Self Learning Material	<p>□ Bjarne Stroustrup, The C++ Programming Language, Pearson Education □ E. Balagurusamy Object Oriented Programming with C++, Tata McGraw-Hill. □ Herbert Schild, The Complete Reference C++, Tata McGraw-HILL. □ Robert Lafore, The Object Oriented programming with turbo C++, Techmedia. □ Rafiqzaman and Chandra, Modern Computer Architecture, Galgotia Publication. □ Mano M. Morris, Logic & Computer Design Fundamentals, 2/e Person Education. □ Mano M. Morris, Computer System Architecture, 3/e, Pearson Education. □ Database management systems Elmasari Navathe Pearson education □ Database management systems RaghuRamakrishnan Tata McHills □ Database management systems Korth R. S. Pressman, "Software Engineering – A practitioner's approach", 7th Edition, McGraw Hill Int. Ed., 1992. • K. K. Agarwal and Yogesh Singh, Software Engineering, New Age REFERENCE BOOKS • P. Jalote, "An Integrated approach to Software Engineering", Narosa, 1991. • Stephen R. Schach, "Classical & Object</p>			
		Upload Sample SLM (Only Content Pages)	View			
		SLM Url	www.jamiahamdard.edu			
4	Business Administration/Commerce/ Management/Finance - Master of Business Administration - Management Studies	Year	2020-21		Development of SLM	In House Faculty

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM	
		Outline of the Syllabus	Marketing Management Business Communication Financial and Management Accounting International Business Environment Management Information System (MIS) Managerial Economics Organizational Behavior & Management Process Quantitative Methods Business Research Methodology Consumer Behavior Financial Management Human Resource Management ,Operations Management Strategic Management , Advertising & Communication Management Sales and Distribution Management Industrial Marketing Strategic Brand Management Services Marketing Digital Marketing Agricultural Marketing, Sales & Distribution Management Strategic Brand Management Services Marketing, Management of Financial Services Security Analysis & Portfolio Management Financial Risk Management Financial Statement Analysis International Financial Management Financial Engineering Bank Management Corporate Tax Management Behavioral Finance Security Analysis & Portfolio Managem	<p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Curriculum and Pedagogy:- Yes</p> <p>Print Material :-Yes</p> <p>Audio-Video Material :-Yes</p> <p>Online Material:-Yes</p> <p>Computer-based material:-Yes</p> <p>Computer Disks:-Yes</p> <p>Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:</p> <p>Preparation of Learning Material:-Yes</p> <p>Preparedness of Learning Material :-Yes</p>	Percentage of SLM developed by In- House Faculty	100
		Whether SLM approved by Statutory Authority of HEI	Yes			
		Statutory bodies approval upload	View			
		When was it prepared	10-10-2020			
		Last Updated	10-10-2020			

Srno	Name of Progrm	Other Details		Annexure	Details of Developments of SLM
		Name of the faculty who prepared SLM	Dr. Syeedun Nisa	Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020 1 Year:-Yes 2 Year:-Yes 3 Year:-Yes	
Designation	Assistant Professor	Department	School of Management and Business Syudies		
Reference of Self Learning Material	1. Gupta, SP and Gupta MP. Business Statistics New Delhi; Sultan Chand and Sons, 1997. 2. Kazmier, LJ and Pohl, NF, Basic Statistics for Business and Economics .New York, McGraw Hill, 1998. 3. Levin Richard and Ruben David S. Statistics for Management, New Jersey, Prentice Hall, 1995. 4. Narang, A.S. Linear Programming and Decision-Making, New Delhi, Sultan Chand and Sons 1995. 5. Ravindran, Philips & Solberg Operations Research 2nd Edition John Wiley & Sons. 6. Gupta. S. C. Fundamentals of Statistics, Himalayan Publishing House 7. Hamdy A. Taha, Operations Research, Prentice Hall of India. • Donald S. Tull& Del I.Hawkins: Marketing Research; Measurement and Methods, PHI, New Delhi ---- Reference Book. • Aaker, Kumar, Day: Marketing Research, John Wiley & Sons ---- Reference Book. • Donald R. Cooper and Pamela S. Schindler: Business Research Methods, Tata Mc-Graw Hill, New Delhi ---- Reference Book. • Burns and Bush: Marketing Research; Pearson Education, Delhi ---- Reference Book	Upload Sample SLM (Only Content Pages)	View		
SLM Url	www.jamiahamdard.edu				
5	Sciences - Master of				

Srno	Computer Applications - Computer Applications Name of Program	Other Details		Annexure	Details of Developments of SLM	
		Year	2020-21	Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	Development of SLM	In House Faculty
Outline of the Syllabus	Object oriented programming Computer Organization and Architecture Database Management Systems Software Engineering Data Communication and Computer Networks Communication Skills 'OO Programming Lab Database Management Systems Lab Mathematical Foundations for Computer Applications Data Structures Java Programming Operating Systems Data Structures Lab ,Java Programming Lab , Design and Analysis of Algorithms Artificial Intelligence, Formal Languages and Automata ,Theory Compiler Design, Distributed systems, data science Data Mining, Knowledge discovery, Soft Computing Machine Learning Cryptography and Network Security, Android Programming Linux and Unix Programming ASP.net Programming, E-Governance and Smart City Cyber physical system and IoT Sustainable Development and Green Computing.	Curriculum and Pedagogy:- Yes	Percentage of SLM developed by In- House Faculty		100	
Whether SLM approved by Statutory Authority of HEI	Yes	Print Material :-Yes				
Statutory bodies approval upload	View	Audio-Video Material :-Yes				
When was it prepared	10-10-2020	Online Material:-Yes				
Last Updated	10-10-2020	Computer-based material:-Yes				
Name of the faculty who prepared SLM	Dr. Tabrej Nafis	Computer Disks:-Yes				
		Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:	Preparation of Learning Material:-Yes			
		Preparedness of Learning Material :-Yes				

Srno	Name of Progm	Other Details		Annexure	Details of Developments of SLM
		Designation	Assistant Professor	Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020	
Department	school of Engineering Science & Technology	1 Year:-Yes			
Reference of Self Learning Material	<input type="checkbox"/> Bjarne Stroustrup, The C++ Programming Language, Pearson Education <input type="checkbox"/> E. Balagurusamy Object Oriented Programming with C++, Tata McGraw-Hill. <input type="checkbox"/> Herbert Schild, The Complete Reference C++, Tata McGraw-HILL. <input type="checkbox"/> Robert Lafore, The Object Oriented programming with turbo C++, Techmedia. , <input type="checkbox"/> Rafiqzaman and Chandra, Modern Computer Architecture, Galgotia Publication. <input type="checkbox"/> Mano M. Morris, Logic & Computer Design Fundamentals, 2/e Person Education. <input type="checkbox"/> Mano M. Morris, Computer System Architecture, 3/e, Pearson Education. , <input type="checkbox"/> Database management systems ElmasariNavathe Pearson education <input type="checkbox"/> Database management systems RaghuRamakrishnan Tata McHills <input type="checkbox"/> Database management systems Korth, R. S. Pressman, "Software Engineering – A practitioner's approach", 7th Edition, McGraw Hill Int. Ed., 1992. • K. K. Agarwal and Yogesh Singh, Software Engineering, New Age REFERENCE BOOKS • P. Jalote, "An Integrated approach to Software Engineering", Narosa, 1991. • Stephen R. Schach, "Classical & Object O	2 Year:-Yes			
Upload Sample SLM (Only Content Pages)	View	3 Year:-Yes			
SLM Url	www.jamiahamdard.edu				

Srno	It is certified that all the activities .	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatio for ODL programme for Upcoming Academic Years		
1	Yes	Jamia Hamdard	Hamdard Nagar, New Delhi 110062- New Delhi-110062- Delhi	Jamia Hamdard will conduct the examination following the guidelines of the UGC in order to ensure security, transparency & credibility of examination.	Yes	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes
						2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	Yes
						3	Provision of CCTV Cameras	Yes
						4	Provision of Bio-metric attendance	Yes
						5	Provision of Video recording	Yes

Off Campus approved by the Government of India

Srno	Name of Centre	Address of Centre	City	District	Pin Code	State	Upload notification published in the Official Gazette
1	Jamia Hamdard OFF Campus , Kannur	Address - 1 :- Kannur Address -2 :- Kerala	Kannur	Kannur	670001	18	View

Human Resources Information

Academic Staff for ODL Programmes

Type of Staff for ODL Programmes	No. of Staff Exclusively of ODL*
Type of Staff *	No. of Staff Exclusively of ODL*
Head / Professor	1
Associate Professor	0
Assistant Professor	8

Administrative Staff for ODL Programmes	
Type of Staff *	Total No. of Staff Exclusively for ODL
Deputy Registrar	0
Assistant Registrar	1
Section Officer	1
Assistants	2
Computer Operators	1
Class-IV / Mult Tasking Staff	2
Technical / Professional	2
Course Editor	5
Administrative Staff for OL Programmes	
Deputy Director	1
Assistant Director	1
Technical Manager (Production)	1
Technical Associate (Audio-Video Recording and Editing)	1
Technical Assistant (Audio-Video Editing)	1
Technical Manager (LMS and Data Management)	1
Technical Assistant (LMS and Data Management)	1
Technical Manager (Admission, Examination and Result)	1
Technical Assistant (Admission, Examination and Result)	1
Examiner(s)	25
Course Editor	5

Faculty Details for ODL

Srno	Year	Academic Session	Name of Programmes	Faculty			
				Name of faculty	Designation	Phone	Email
1	2020-21	January	Business Administration/Commerce/Management/Finance - Bachelor of Business Administration - Marketing Management Business Administration/Commerce/Management/Finance - Master of Business Administration - Management Studies	Dr. Alka	Assistant Professor	9871535046	alka_sanjeev@yahoo.com
				Dr. Fakha Naseem	Assistant Professor	9971535047	fnaseem@jamiahmdaed.co.in
				Dr. Sana Farooqu	Assistant Professor	9004602321	sfarooqu@jamiahamdard.ac.in
2	2020-21	January	Sciences - Bachelor of Computer Applications - Computer Applications Sciences - Master of Computer Applications - Computer Applications	Dr. Shakeel Ahmed .S	Assistant Professor	8340109060	shakeel@jamiahamdard.ac.in
				Dr. Naseem Rao	Assistant Professor	9811468973	naseemrao@jamiahamdard.ac.in
				Dr. Ayesha Kamal	Assistant Professor	9069077505	akamail@jamiahamdard.ac.in
3	2020-21	January	Business Administration/Commerce/Management/Finance - Bachelor of Commerce (Hons) - Accounting & Finance	Dr Matloob ullah Khan	Assistant Professor	987810909	matloobullah.khan@gmail.com
				Dr. Sadaf Siraj	Assistant Professor	9990575157	sadafsiraj@jamiahaqmdard.ac.in

Computerization / Digitization Status

Srno	Activities	Yes / No

Srno	Activities	Yes / No
1	Student registration / Admission	Yes
2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	Yes
6	Continuous Evaluation	Yes
7	Online Support	Yes

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date
1	NA	NA	NA

Help Desk

Help Desk Address: Hamdard Nagar, New Delhi 110062	Name of Contact Person: Mr Hassan Khan	Designation: Junior Assistant University
Phone No: 9311590184	Email: sodl@jamiahamdard.ac.in	Contact hours for Help Desk: 09.to 05.00

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-

Yes

Learner Support Centre will not be set up under a franchisee agreement in any case. :- Yes

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-

Yes

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-

Yes

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-

Yes

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :-

Yes

Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018. :-

Yes

Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Upload Affidavit as per the prescribed format :- [View](#)

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

Centre for Internal Quality Assurance (CIQA) in Annexure I

Conduct of Examination and Minimum Standards for Examination Centres in Annexure II

Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)

Human Resource and Infrastructural Requirements in Annexure-IV

Guidelines on Programme Project Report (PPR) in Annexure-V

Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI

Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII

Learner Support Centres in Annexure-VIII

Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning

Learning Platform in Annexure-IX (For ONLINE Programmes)

Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Submitted Date: